

TECH NOTES

CLA Technical Services Chapter

SEPTEMBER, 1981

VOL. 3, NO. 3

FROM THE PRESIDENT

Dear Members:

We are all looking forward to the annual conference this December in San Francisco. Again this year the Technical Services Chapter is planning a half day workshop on Tuesday morning starting with a business meeting at 8:30 in the Hilton Hotel. This year the program is concerned with "Integrated Systems" and will feature Joseph R. Matthews as the keynote speaker with a distinguished panel of library experts. This presentation continues our investigation into the effects of automation on technical processes. In the short period of just four years we have considered topics from file conversion to circulation control systems and now integrated systems combine most of the operations performed by Technical Services. The thread becomes clear. If we can have but one data file, and use this file to support most of our processing functions, then we can plan for an integrated library. The automation pieces now can begin to fall into place so the diverse activities of Technical Services pull together into one unifying effort. The effects on our present staffs are going to be profound, as the effects on public service will be dramatic. The Chapter Board hopes this series of discussions on automation are meeting a need and help you in planning for the future. By your participation in our meetings, we have an excellent way to guide one another through this important time of library change.

The Chapter Board also is making plans to investigate other areas of concern to Technical Services. Future meetings are being considered for mending and preservation of materials, working with AACR2, and serials control. Your thoughts on future topics is certainly needed. One of our goals is to provide useful training for all phases of technical processing. Also, this year we have proposed changes to the bylaws that better reflect our chapter needs. These changes have been accepted by the membership as reported elsewhere in this bulletin. We want the chapter to continue to grow and reflect the pressing needs of its membership. It is through your participation and interest that these needs are known. I hope we can all talk more on this in San Francisco, till then,

Sincerely,

William Way
President, Technical Services Chapter

Cooperative Consulting Clearinghouse

In the March, 1981 issue of *Tech Notes*, we introduced the idea of the Cooperative Consulting Clearinghouse (CCC). The purpose of the CCC is to allow technical services librarians to share their expertise in various areas. This consulting service is appropriate only for limited scope projects. For example, a library that has decided to join a bibliographic utility could certainly use the advice and help of someone who "has been through it before" to facilitate the installation.

Thus far, we have received the following three offers to share expertise:

1. Expertise areas: Starting on-line reference service in a public library; searching DIALOG, BRS.
Offered by: San Francisco Public Library staff member.
2. Expertise areas: RLIN reference use.
Offered by: University of the Pacific staff member (Stockton).
3. Expertise areas: Reference and interpretation; cataloging (OCLC); classification.
Offered by: Cal. State University, Chico staff member.

Anyone interested in more information of the above (such as name of consultant), may contact Liz Dickinson at (209) 944-8380.

We have decided to run the CCC forms again in this issue on pages 3 and 4. Both "experts" and libraries needing informal technical services or automation consulting are invited to send in the appropriate form.

--Liz Dickinson
Stockton-San Joaquin County Library

Referendum Results

The CLA/TSC membership approved the proposed bylaws changes by a vote of 43-yes and 2-no. These changes eliminate the office of 2nd Vice President and leave the Executive Board consisting of: President, Vice President-President Elect, Secretary, and Treasurer. The Vice President-President Elect must be filled in alternate years by someone from the northern part of the state and the southern part of the state, thus insuring that the Executive Board will be geographically balanced.

The bylaws changes will be in effect for the upcoming 1982 CLA/TSC elections.

--William Way
CLA/TSC President

Tech Notes is the newsletter of the Technical Services Chapter of the California Library Association, 717 K Street, Suite 300, Sacramento, California 95814. It is published four times per year, in March, July, September, and November. Items for *Tech Notes* should be mailed to Sue Metzger, editor, 510 15th Street, Del Mar, California 92014.



CLA TECHNICAL SERVICES CHAPTER

COOPERATIVE CONSULTING CLEARINGHOUSEExpertise To Be Shared Form

Use this form to identify areas of technical expertise you or staff members from your library could share with others. Please use a new form for each expertise area.

Return this form to the nearest regional clearinghouse:

Northern area: Liz Dickinson
Stockton-San Joaquin County Library
605 North El Dorado Street
Stockton, CA 95202 (209-944-8380)

Southern area: Pat Del Mar
Long Beach Public Library
101 Pacific Avenue
Long Beach, CA 90802 (213-590-6860)

Library <u>Health Sciences Library</u>	Contact person <u>David C. Anderson</u>
Address <u>University of California, Davis</u>	Title <u>Tech Services Librarian</u>
<u>Davis CA 95616</u>	Phone <u>916 752 6385 / 0875</u>

1. Describe the technical services area of expertise you are willing to share.

The library is engaged in an OCLC conversion project.

2. Name(s), title(s), phone number(s) of others from your library able to share this expertise.
May E. Price, Head, Cataloging 752 0875; Peggy Hammond, Conversion Supervisor, 752 0875
3. Limitations upon service (E.g. time of year, length of time, travel restrictions, etc.)
The limitations would be based upon our ability to respond in length of time, workload, etc. We would expect visits, phone calls, inquiries, etc.
4. We have the following reports, studies, grant proposals, RFP's, contracts, etc. available to share on this topic. (Specify, listing any use restrictions, cost for copies, etc.)

5. Will share expertise:

on an exchange basis only
 quid pro quo exchange is not necessary

CIA TECHNICAL SERVICES CHAPTER

COOPERATIVE CONSULTING CLEARINGHOUSE

Technical Services Consulting Needs Form

Use this form to identify technical consulting or information needs. Please use a new form for each need area.

Return completed form to the nearest regional clearinghouse:

Northern area: Liz Dickinson
Stockton-San Joaquin County Library
605 North El Dorado Street
Stockton, CA 95202 (209-944-8380)

Southern area: Pat Del Mar
Long Beach Public Library
101 Pacific Avenue
Long Beach, CA 90802 (213-590-6860)

Library _____ Contact person _____
Address _____ Title _____
_____ Phone _____

1. Brief description of need: _____
2. What would you expect a consultant to do for you? (E.g., on-site visit, write report, send copy of RFP or grant proposal, etc.)
3. Needed by the following date: _____
4. Anticipated time requirement (for visit, report, etc.).
5. Do you wish to see reports, studies, grant proposals, RFP's, contracts, etc. in this area of need? (Please specify).
6. Is reimbursement available for travel and other expenses? If so, give a dollar limit, if any. Is reimbursement available for copies of reports, RFP's, etc.? Give any dollar limits.

Workshop Tapes Available

In lieu of offering a repeat of our successful Northern California Spring workshop, "After you decide to automate--what next?," we are offering to lend copies of the program on audio-tape cassette. The program included lively speakers on "Getting Started," "OCLC," "RLIN," "COM Catalogs," "Automated Circulation," and "Automated Acquisitions."

For loan of this 2-cassette set, contact directly either:

Liz Dickinson
Technical Services Division
Stockton-San Joaquin County Library
605 N. El Dorado St.
Stockton, CA 95202

Bill Way, Technical Services
Riverside City/County Library
3851 Seventh St.
P.O. Box 468
Riverside, CA 92502

CLA/TSC ANNUAL PROGRAM

"INTEGRATING AUTOMATED LIBRARY SYSTEMS"

WHEN: TUESDAY, DECEMBER 15, 1981

8:30-10 a.m. -- TSC Business Meeting. Coffee and rolls will be served to TSC members beginning at 8:30.

10-12:30 p.m. -- "Integrating Automated Library Systems" program, featuring Joseph Matthews.

WHERE: SAN FRANCISCO HILTON, CONTINENTAL PARLORS 8 AND 9.

DON'T MISS IT!



The CLA Technical Services Chapter exists to provide a forum for the exchange of information, ideas, and experiences on all aspects of technical services.
Join today!



NAME: _____ New membership

ADDRESS: _____ Renewal

_____ CLA member - \$3.00

_____ Non-CLA member - \$5.00

Make checks payable to: CLA Technical Services Chapter, and send them to:
Mariko Kaya, Chief of Technical Services, Los Angeles County Public Library,
320 W. Temple St., Los Angeles, CA 90012. Thanks.